



4400 Cathedral Oaks Road  
 P.O. Box 6307  
 Santa Barbara, California 93160-6307  
 (805) 964-4711 • FAX: (805) 964-3041

- Month End Cash Close\***  
 Deadline to submit cash entries between funds .....3 PM
- Month End General Ledger Close**  
 Deadline to submit all other entries .....3 PM  
 Closes at 11:59pm for ALL JE's. Escape FY Setup (System) Month Close Record

# Month End Close Calendar

July 1, 2024 through June 30, 2025

		S	M	T	W	T	F	S			
4 Independence Day	<b>JULY</b>		1	2	3	4	5	6			
		7	8	9	10	11	12	13			
		14	15	16	17	18	19	20			
		21	22	23	24	25	26	27			
		28	29	30	31						
	<b>AUG</b>					1	2	3			
		4	5	6	7	8	9	10			
		11	12	13	14	15	16	17			
		18	19	20	21	22	23	24			
		25	26	27	28	29	30	31			
2 Labor Day	<b>SEPT</b>	1	2	3	4	5	6	7			
		8	9	10	11	12	13	14			
		15	16	17	18	19	20	21			
		22	23	24	25	26	27	28			
		29	30								
	<b>OCT</b>			1	2	3	4	5			
		6	7	8	9	10	11	12			
		13	14	15	16	17	18	19			
		20	21	22	23	24	25	26			
		27	28	29	30	31					
11 Veterans Day 28 Thanksgiving Day 29 SBCEO Holiday	<b>NOV</b>						1	2			
		3	4	5	6	7	8	9			
		10	11	12	13	14	15	16			
		17	18	19	20	21	22	23			
		24	25	26	27	28	29	30			
23 - 24 SBCEO Holidays 25 Christmas Day 31 SBCEO Holiday	<b>DEC</b>	1	2	3	4	5	6	7			
		8	9	10	11	12	13	14			
		15	16	17	18	19	20	21			
		22	23	24	25	26	27	28			
		29	30	31							
	<b>JAN</b>								1	2	
		5	6	7	8	9	10	11			
		12	13	14	15	16	17	18			
		19	20	21	22	23	24	25			
		26	27	28	29	30	31				
	<b>FEB</b>									1	
		2	3	4	5	6	7	8			
		9	10	11	12	13	14	15			
		16	17	18	19	20	21	22			
		23	24	25	26	27	28				
	<b>MAR</b>									1	
		2	3	4	5	6	7	8			
		9	10	11	12	13	14	15			
		16	17	18	19	20	21	22			
		23	24	25	26	27	28	29	30	31	
	<b>APR</b>				1	2	3	4	5		
		6	7	8	9	10	11	12			
		13	14	15	16	17	18	19			
		20	21	22	23	24	25	26			
		27	28	29	30						
	<b>MAY</b>						1	2	3		
		4	5	6	7	8	9	10			
		11	12	13	14	15	16	17			
		18	19	20	21	22	23	24			
		25	26	27	28	29	30	31			
	<b>JUNE</b>										
		1	2	3	4	5	6	7			
		8	9	10	11	12	13	14			
		15	16	17	18	19	20	21			
		22	23	24	25	26	27	28			
		29	30								

● SBCEO Holiday

\* Month End Cash Close date subject to change as the SB County Auditor-Controller transitions to new System.